

AM GENERAL PROCESS CHANGE NOTIFICATION/REQUEST

You must send this form and supporting information directly to your AM General Supply Management Representative.

SUPPLIER NAME: _____ SUPPLIER ID# _____ PREPARED BY: _____

SUPPLIER LOCATION: _____ SUPPLIER PHONE: _____ DATE OF REQUEST: _____

NAME OF AM GENERAL SUPPLY MANAGEMENT REPRESENTATIVE: _____

CHANGE DESCRIPTION – detail as much as you can about the change and identify what is and is not changing with respect to location, equipment, tooling, people, processes, and or sub supplier sources. You may also attach additional documentation if necessary.

CHANGE TYPE (select all that apply)

- Tooling Transfer – list from where to where _____
- Tooling Replacement or Refurbishment _____
- Correction of Discrepancy – was the discrepancy covered by an MRB? If so, what was the MRB Number? _____
- Change to Optional Construction or Material – list old and new method _____
- Sub Supplier or Material Source Change – list old and new supplier and locations _____
- Change to Part Processing – list specifics of process change _____
- Parts produced at additional location – list new location address and quality contact _____

REASON FOR CHANGE – You may also attach additional documentation if necessary.

PART NUMBERS AFFECTED - List all AM General Part numbers impacted by this change. You may also attach additional documents if necessary.

TIMING PLAN – each change requires that a sample submission / PPAP be completed and reviewed by AM General prior to authorization. Keep in mind that you will need to have a bank of stock from the old process on hand to keep the production line running during our review and qualification period.

Taking these things into consideration, what would be the ideal target date for first shipment of production from this new process? _____

Can you provide a DVP&R or other documentation that indicates what testing has been or will be completed as part of your own qualification for this new process? _____

When will the submission / PPAP data be made available for AM General Review? _____

REQUIRED ADDITIONAL INFORMATION

Will the capability to manufacture to both the old and new process be an option available to your company? _____
If not, why not? _____

How many parts from the old process will be available for production and or service use during this approval period? _____

Do you have a back up plan in the event that the new process cannot be approved by AM General? _____
If so, what is it? _____

Has there been contact with AM General Product Engineering to discuss these changes? If so, who was contacted and when? _____

Will there be any AM General drawing changes required as part of this process change? _____ Attach new or marked drawings for our review.

If you have any additional information that may assist us with these questions or this transition, please document and attach it to this form. Upon receipt of this form, AM General will review the request and advise how to proceed.

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